

F. No.1(1) 2017 D.S (HO)  
**GOVERNMENT OF PAKISTAN**  
**MINISTRY OF RELIGIOUS AFFAIRS**  
**AND INTERFAITH HARMONY**

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**INVITATION FOR TENDERS/BIDS**

Sealed Tenders from reputable Firms having experience of catering in high level events, Income Tax/GST Registration are invited as per following details.

**Package 1** Catering arrangements for lunch for approximately 250 VIP participants/ guests for the International Seerat Conference 2017 at Jinnah Convention Centre, Islamabad on 02.12.2017 at 01.00 p.m, as per following details:

**Menu for lunch:**

1.	Chiken White Qorma	2.	Lahori Fried Fish
3.	Rice Chicken Pulao	4.	Seekh Kabab
5.	Mixed Vegetable	6.	Mughlai Daal
7.	Naan (Roghni)	8.	Kheer Khas/Fruit Trifle
9.	Raita	10.	Russian and Caesar Salad
11.	Mineral water	12.	Kashmiri tea

**Package 2** Catering /Water Proof Canopies arrangements for lunch for approximately 2000 participants/ guests for the International Seerat Conference 2017 at Jinnah Convention Centre, Islamabad on 02.12.2017 at 01.00 p.m, as per following details:

**Menu for lunch:**

1.	Chiken Qorma	2.	Rice Chicken Pulao
3.	Seekh Kabab	4.	Mughlai Daal
5.	Naan (Roghni)	6.	Kheer Khas
7.	Raita	8.	Mineral water
9.	Kashmiri tea		

**Package 3** Supply of 500 lunch boxes for the supporting staff for the International Seerat Conference 2017 at Jinnah Convention Centre, Islamabad on 02.12.2017 at 01.00 p.m as per following details:

**Menu for lunch boxes per person:**

1.	Chicken Piece 1/4	2.	2 x Seekh Kabab
3.	Sandwich	4.	Green Salad
5.	Finger Chips	6.	Mineral water (0.5 ml bottle)
7.	Naan	8.	Chutni

**Terms & Conditions**

- i. The Bidders/Suppliers should not be blacklisted and will have to mention IT/GST Registration Number alongwith Vender Number allotted by the AGPR.
- ii. The offers shall be accompanied with a call deposit @ 5% of Tender amount as Earnest Money in the name of DDO, Ministry of Religious Affairs & Interfaith Harmony Islamabad.
- iii. The Tender received without call Deposit will not be entertained.

- iv. Tender Document mentioning the services required and other details can be obtained from the undersigned any time during office hours.
- v. The services required and other details can be obtained from the undersigned as well as from Website of this Ministry.
- vi. Conditional Tender or Tender received after due date & time will not be entertained.
- vii. Services must be provided on the specific date and time as mentioned in the supply order.
- viii. The offers must include all taxes /duties which will be deducted as per Govt. Rules.
- ix. The quality and quantity of the food shall not be compromised. The quantity must be sufficient for all the participants of the Seerat Conference.
- x. In case of any complaint regarding the quality or quantity of food, Penalty shall be imposed by the competent authority which could be forfeiture of security deposit, non payment of bill and black listing of the firm.
- xi. The competent authority reserves the right to accept or reject any part or whole Tender.

2. The offer should reach in the office of the Section Officer (General) Ministry of Religious Affairs & Interfaith Harmony, Islamabad, Plot # 20, Civic Centre, G-6 Markaz, Islamabad up to **17.11.2017** at **10.00 A.M** and will be opened on the same day at 11.00 a.m in the presence of bidders/suppliers of their authorized representatives.

**(Naeem Ahmad)**  
Deputy Secretary (HO)