

Office of the Pilgrims Affairs, Pakistan (OPAP)
JEDDAH

Hiring of Accommodation for Pakistani pilgrims for Hajj-2013/1434
Terms & Conditions for Accommodation of Madinah Munawwarah

1. Stay of each Pakistani haji at Madinah Al-Munawwarah will be for eight (08) to nine (09) days during which she/he can complete 40 prayers.
2. The rent will be SR.500/- per Haji on actual occupancy basis.
3. As the rent is fixed, the competition between bids will be on the basis of capacity of the Groups, percentage of accommodation offered in Markazia (within Sitteen) as well as the quality of buildings outside Sitteen. The buildings offered for pilgrims should be within 900 meter from outer wall of Masjid-e-Nabvi.
4. All bids should be for whole Hajj Season based on the Flight Schedule to be announced by the Government of Pakistan. Any bid only providing accommodation for specific days will not be accepted.
5. Every bid should contain the list of buildings offered in Markazia and non-Markazia area. The technical approval of a group shall be on the basis of evaluation criteria which will primarily be based on percentage of buildings offered inside Markazia. The hiring committee may evaluate the group based on any other additional criteria which would be informed to all groups before the evaluation.
6. In case of failure of any group to provide accommodation in the buildings contained in the list, and non-acceptance of alternate buildings by the OPAP, fresh accommodation will be hired from the market (through other groups) on the expense of the defaulter Group in addition to imposition of appropriate penalty.
7. Northern side will be preferred for both types of Markazia and non-Markazia buildings.
8. The bidders must be registered with Moassasah Ahlia Adilla and should have minimum of three years experience. The buildings offered must also be registered in the name of the offering group with the Moassasah Ahlia Adillah.
9. All bides should contain the following two items:
 - (i) Confirmed buildings upon which registration with Moassasah has been obtained.
 - (ii) Percentage offered in Markazia
10. OPAP will impose a mandatory non-negotiable fine upto SR.1,000/- per Haji in case of violation of contract both in terms of non-provision of contracted accommodation within Markazia and non-provision of promised buildings from the list provided as well as non-provision of Aqoods for their daily shares etc.

11. The bids shall be strictly in accordance with the procedures laid down in the Hajj Policy of the Government of Pakistan and the Saudi Hajj Instructions; the OPAP reserves the right to modify terms and conditions; however, all modifications shall be communicated to all bidders declared successful after the first technical evaluation.
12. Last date for submission of bids is fifteen (15) days after the publication of this advertisement. Any clarification must be sought in writing. No verbal communication will be entertained.
13. OPAP has no agent and every one is requested to contact Pakistan Hajj Mission directly on numbers given below.
14. Office of the pilgrims Affairs, Pakistan (OPAP), Jeddah: 02-6670980; Deputy Director, Madinah Al- Munawwarah: 04-8250782, Fax Number 04-8222723.