



GOVERNMENT OF PAKISTAN  
MINISTRY OF RELIGIOUS AFFAIRS  
AND INTERFAITH HARMONY

**TENDER NOTICE**

The Ministry of Religious Affairs & Interfaith Harmony invites sealed tenders from interested firms authorized dealer/ manufacturer /suppliers situated in Rawalpindi Islamabad for Procurement of physical assets and miscellaneous repair works. Detail is given below:-

S.#	Name of Items	Qty	Specification
1	Sheet fed Hi Speed Scanner (Canon, Fujitsu, Xerox or equivalent)	02 Nos	Color, Black & White and grayscale scanning upto 60 ppm/120ppm @ 300 dpi. <b>Daily Duty Cycle</b> 7,000 Scans <b>Interface:</b> Hi-Speed 2.0 3.0 <b>Document Size:</b> Minimum 3.4" x 2" Maximum 8.5" x 38" <b>Output Mode:</b> 50 to 600 dpi, 1200 dpi <sup>2</sup> <b>Supported OS:</b> Windows XP Professional (32-bit/64 bit), Windows XP Home (32-bit), Windows 7 (32-bit/64-bit). <b>Features:</b> Auto page size detection, Auto Resolution Setting, background smoothing, Barcode Module, Deskew, Double-Feed Release, Feeding Retry, Folio Mode, Long Document Mode, Multi-Stream, Pre-Scan, Prevent Bleed-Through Remove Background, Separation Retry, Shadow Cropping, Skip Blank Page, Text Orientation Recognition, Ultrasonic Double-Feed Detection (large roller, support roller, document stopper, floating retard roller). <b>Exchange Roller Kit (Price and Life Cycle)</b>
2	Branded Computer (CPU) (Dell, HP, IBM or equivalent) With genuine window 7	11 Nos	Processor Core i5 3.2 GHz Cache 8 MB, RAM 4 GB DDR3, 500GB SATA Hard Drive, Super DVD RW, LAN Sound VGA PCI Express, 2GB Graphic Card <b>Accessories (key board, mouse, mouse pad)</b>
3	LED Monitors (Dell, IBM, HP or equivalent)	11 Nos	20 inches
4	Photocopier Machine	02 Nos	50 pages per minute 80 page Automatic Document Feeder Paper size: up to 11" x 17", 1 sided, 2-sided original, mixed original detection Scan Resolution: 2400 dpi equivalent x 600dpi 600 dpi x 600dpi Dual 500 sheet paper Cassette Trays Reduction & Enlargement 25-400% Monthly copy volume up to 175000
5	Split Airconditioner (Mitsubishi, LG or equivalent)	01 No	1.5 ton
6	UPS	01 No	3.3KVA Smart online UPS Double conversion Technology Frequency range 60-70 Hz Voltage range 160-290V Pure sine wave Battery Backup 1 Hrs (Minimum)
7	Visitors Chairs	28 Nos	Sample may be seen in the Ministry any time (office hours)
8	Water Dispenser	01 No	

## Terms and Conditions

- Interested firms/authorized dealer/ manufacturer /suppliers should provide the following information:-
  - a) Full name with location of Office and other branch with postal address, telephone, fax etc.
  - b) Firm's valid registration with Income Tax/Sale Tax Department, NTN/Sale Tax No & Certificate
  - c) Vendor number issued by AGPR
  - d) Financial soundness, Intimate Bank Account from a Schedule Bank in Pakistan.
  - e) Relevant experience and past profile
- Complete tenders in all respect reach the undersigned on or before **25th April, 2014** (1000 hours) at 20-Ramna, Civic Centre, G-6, Islamabad, which will be opened on the same day at 1100 hours in the presence of bidders.
- For Scanner, Computer, Photocopier, bids will be submitted in two parts (Technical & Financial bids). "**Technical bid**" it should exclusively give technical detail and literatures brochures of the offered equipment, validity date, delivery schedule and signed undertaking given on the schedule to this tender enquiry. Only Technical Bids will be opened on the tender opening date. Technically complete bids will qualify for opening of financial bids. Conditional/incomplete bids will not be considered.
- The Ministry reserves the rights to increase or reduce the quantity of above mentioned items.
- Tender must be accompanied with Bank Draft/Pay Order @ 5 % of total value - (refundable) in favour of Section Officer (General), Ministry of Religious Affairs, Islamabad as earnest money otherwise the tender shall be rejected. Bid money of unsuccessful tenderer will be returned as soon as the scrutiny of the tenders is completed. Bid money of successful tenders will be retained until the contract is finalized. Bid money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- The successful bidder would be responsible for the delivery of items at the premises of the Ministry.
- Undertaking/Affidavit on Judicial Paper that the firm never been blacklisted by any Government, Semi Government, Autonomous or state owned Organization.
- The competent authority reserves the right to accept or reject any or all the tenders accordance with PPRA's Rules, 2004. The reason of which will be intimated on request of the bidder.



(Abdul Aziz)

Section Officer (General)  
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