

Government of Pakistan  
Ministry of Religious Affairs and  
Interfaith Harmony  
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No.1-1/2015-Media

Islamabad the 03<sup>rd</sup> June, 2015.

**Subject: MINUTES OF THE MEETING OF TENDER EVALUATION COMMITTEE REGARDING PRINTING OF HAJJ BOOKLET AND DUBBING/ COPYING OF VIDEO CD HELD ON 03<sup>rd</sup> June, 2015.**

Ministry of Religious Affairs and interfaith Harmony, Government of Pakistan had invited sealed bids through National Press on 16<sup>th</sup> May, 2015 (single stage-one envelope bidding procedure) from the printers, manufacturers/suppliers for printing of Hajj booklet and dubbing/copying of video CDs. The opening date of the bids was 2<sup>nd</sup> June, 2015. A tender evaluation committee was also constituted by the competent authority for the evaluation of the said tender. The tender was opened in the Ministry's committee room on the fixed date at 11:30 a.m. in the presence of bidders and the following tender evaluation committee:

i)	Mr. Muhammad Farooq, Joint Secretary (Hajj)	Chairman
ii)	Mr. Tahir Ehsan, Deputy Secretary (HO)	Member
iii)	Mr. Ali Khan, Deputy Secretary (A & F)	Member
iv)	Mr. Altaf Qadir Pervaiz Hashmi, Deputy Director (Media)	Member
v)	Mr. Muhammad Aurangzeb, Section Officer (F&A)	Member
vi)	Mr. Ahmad Jamal, Accounts Officer (PWF)	Member
vii)	Mr. Naeemuddin Usmani, Librarian	Member/ Secretary.

2. 10 bidders participated in the process. The Chairman, Tender Evaluation Committee thanked all the bidders and opened the bids one by one. In order to ensure transparency and crystal clear process, items wise rates were announced as per following statement:

S. No.	Name of Firm	Rate per Booklet (Pak. Rs. Including GST)	Rate Per page (Pak. Rs. Including GST)	Paper (80 gm, High Finish Local)	Rate per CD (Pak. Rs. Including GST)
1.	Nayyer Printer, Blue Area, Islamabad	27.56	00.2756	80 gm, High Finish Local	25.80
2.	Arooj Printers, Lahore	29.59	00.2959	-do-	Bid not submitted
3.	Perfect Printers, Blue Area, Islamabad	28.275	00.28275	-do-	Bid not submitted
4.	GAP traders, Islamabad	29.3058	00.293	-do-	Bid not submitted
5.	Pen Asia Pect, Islamabad.	38.40	00.384	-do-	19.76
6.	Makhdoom Printers, Lahore	34.90	00.349	-do-	Bid not submitted
7 ✓	Pakistan Post Foundation Press, Islamabad	21.89	00.2189	-do-	18.29
8.	Zia Printers, Blue Area, Islamabad	26.95	00.2695	-do-	Bid not submitted
9.	Gul Awan Printers, Blue Area, Islamabad.	32.00	00.320	-do-	43.50
10.	PrintX, Islamabad.	Disqualified due to non-provision of earnest money.			

3. Subsequently, a meeting of the Tender Evaluation Committee, comprising the above mentioned members, was held under the chairmanship of Joint Secretary (Hajj) on 03-06-2015 for financial and technical evaluation of the bids.

4. In the light of evaluation of the bids, the Committee unanimously recommended that the Pakistan Post Foundation may be approved as lowest bidder for printing of Hajj booklet and dubbing/copying of video CD. Detail is given below:

S. No.	Name of Firm	Name of Item	Quantity	Rate per Booklet/CD (Pak. Rs. Including GST)	Total (Pak. Rupee)
1.	Pakistan Post Foundation, Islamabad.	Printing of Hajj Booklet	80,000.00	21.89	1,751,200.00
2.	-do-	Dubbing/copying of video CD	80,000.00	18.29	1,463,200.00
Total:					Rs.3,214,400.00

5. The Committee recommended that the earnest money of unsuccessful firms/bidders may be released to them.

6. The meeting ended with the vote of thanks to the chair.

  
(Naeemuddin Usmani) 3/6/15  
Librarian/  
Member/Secretary

  
(Ahmad Jamal)  
Accounts Officer (PWF)  
Member

  
(Muhammad Aurangzeb) 3/6/2015  
Section Officer (F & A)  
Member

  
(Altaf Qadir Pervaiz Hashmi)  
Deputy Director (Media)  
Member


  
(Ali Khan) 03/6/15  
Deputy Secretary (A & F)  
Member

  
(Tahir Ehsan)  
Deputy Secretary (HO)  
Member

  
(Muhammad Farooq)  
Joint Secretary (Hajj)  
Chairman

**COMPARATIVE STATEMENT OF PRINTING OF HAJJ BOOKLET AND  
DUBBING/COPYING OF VIDEO CD OF MINISTRY OF RELIGIOUS AFFAIRS AND  
INTERFAITH HARMONY**

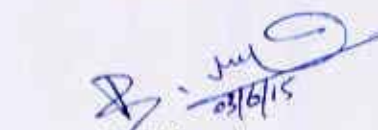
S. No.	Name of Firm	Rate of per Book (Pak. Rs. Including GST)	Rate of Per page (Pak. Rs. Including GST)	Paper	Rate of per CD (Pak. Rs. Including GST)
1.	Nayyer Printer, Blue Area, Islamabad	27.56 ✓	00.2756 ✓	80 gm, High Finish Local	25.80 ✓
2.	Arooj Printers, Lahore	29.59 ✓	00.2959	-do-	- -
3.	Perfect Printers, Blue Area, Islamabad	28.275 ✓	00.28275	-do-	- ✓
4.	GAP traders, Islamabad	29.3058 ✓	00.293	-do-	- ✓
5.	Pen Asia Pect, Islamabad.	38.40 ✓	00.384	-do-	19.76 ✓
6.	Makhdoom Printers, Lahore	34.90 ✓	00.349 -	-do-	- ✓
7/	Pakistan Post Foundation Press, Islamabad	21.89 ✓	00.2189	-do-	18.29 ✓
8.	Zia Printers, Blue Area, Islamabad	26.95 ✓	00.2695	-do-	- ✓
9.	Gul Awan Printers, Blue Area, Islamabad.	32.00 ✓	00.320	-do-	43.50 -
10.	PrintX, Islamabad.	No pay order/draft attached			

  
(Naeemuddin Usmani) 3/16/15  
Librarian  
Member/Secretary


  
(Ahmad Jamal)  
Accounts Officer (PWF)  
Member

  
(Muhammad Aurangzeb) 3/16/2015  
Section Officer (F & A)  
Member

  
(Altaf Qadir Pervaiz Hashmi)  
Deputy Director (Media)  
Member

  
(Ali Khan) 3/16/15  
Deputy Secretary (A & F)  
Member

  
(Tahir Ehsan)  
Deputy Secretary (HO)  
Member

  
(Muhammad Farooq)  
Joint Secretary (Hajj)  
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