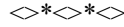


F. No.27(2)/2015-M
GOVERNMENT OF PAKISTAN
MINISTRY OF RELIGIOUS AFFAIRS & INTERFAITH HARMONY



TENDER FOR HOLDING INTERFAITH CONFERENCE AT GILGIT, GILGIT BALTISTAN

Sealed Tenders from Firms having Income Tax / GST Registration are invited for the provision of following services on holding of Interfaith Harmony Conference-2017 at Gilgit, Gilgit Baltistan:-

A.

- i. Reservation of Hall, Catering/Water proof Canopies and sitting arrangements **for 500-600** persons alongwith arrangement for Sound System, Light, Air Conditioners, light and Generator.
- ii. Serving of Tea/Coffee alongwith sandwiches / cookies for **500-600** persons.
- iii. Designing and preparation of Backdrop (15X30) / Standees (3X8) with iron frame, Panaflex, transportation and installation / or in Multimedia display. Attractive designs at least five relating to the Interfaith both in hard and soft forms must be attached with the quotation.
- iv. Printing of Invitation Cards, fine quality, hard card, 350 gm weight, size 7.5' x 5.4", four colours, as per approved specimen and envelops.
- v. Arrangement of accommodation for stay of out stationed official invitees (need basis).
- vi. Arrangement of Transport for the shifting of invitees from different parts of GB to Gilgit at place of function on need basis and back.
- vii. Arrangement of Stage Secretary, fluent in English/Urdu, having at least 3 years working experience of handling such functions of 500 persons / Anchorperson of electronic media. CV must be attached.
- viii. Arrangement of Qari, Professional; having 3 years relevant experience.
- ix. Arrangement of Flower Decorations of the hall.
- x. Video coverage and still photography of the function.

B. Arrangement of seated / serving Lunch for 500-600 persons for the Conference as per following Menu on **round tables, including Dera/Side Catering/water proof Canopies, service, waiters, Lights, Carpet runner, Water, Heaters, Good Crockery:-**

i	Mutton Badami Qorma	ii	Fried fish
iii	Peas Pillao	iv	Chicken Boti Tikka / Seekh Kabab
v	Mixed Vegetable	vi	Daal Mughlai
vii	Nan (Roghni)	viii	Kheer / Fruit Trifle + Caramel Custard
ix	Chutneys + Raita	x	3 types of Salads
xi	Mineral water + Cold drinks	xii	Green Tea.

Terms & Conditions

- A. The Bidders / Suppliers will have to mention IT / GST Registration Number alongwith Vendor Number allotted by AGPR.
- B. The offers shall be accompanied with a call deposit @ 2% of Tender amount as Earnest Money in the name of DDO, (Interfaith) Ministry of Religious Affairs & Interfaith Harmony, Islamabad.
- C. The Tender received without call Deposit will not be entertained.
- D. Tender Document mentioning the services required and other details can be obtained from the undersigned as well as from Website of this Ministry.
- E. Conditional Tender or Tender received after due date & time will not be entertained.
- F. Services must be provided on any date and time as intimated with the supply order.
- G. The offers must include all taxes / duties which will be deducted as per Govt. Rules.
- H. The competent authority reserves the right to accept or reject any part or whole Tender.

2. The offer should reach in the office of the Section Officer (Minorities), Ministry of Religious Affairs & Interfaith Harmony, Islamabad, 8th floor, Green Trust Tower, Blue Area, Islamabad up to **07.07.2017 at 11.00 A.M.**, and will be opened on the same day at **12.00 Noon** the presence of bidders / suppliers of their authorized representatives.

Dated: 20.06.2017

(Ihsan ud Din)
Section Officer (M)
Ph: 051-9207466