

**Government of Pakistan
Ministry of Religious Affairs
And Interfaith Harmony**

**PROPOSED ELIGIBILITY CRITERIA FOR INVITING APPLICATIONS FOR ENROLLMENT OF
NEW HAJJ COMPANIES.**

- a) Applicant should be a private limited company registered under companies Ordinance, 1984 or Travel Agents Act, 1976 and duly incorporated with Securities and Exchange Commission of Pakistan (SECP).
- b) Having a Paid up capital of Rs.5.00 Million and Authorized Capital Rs.7.5 Million.
- c) The company shall furnish a certificate from SECP that there is no management dispute pending resolution.
- d) Has an appropriate established office (located at a proper place manned by qualified personnel (at least three employees) with adequate furniture and IT facilities.
- e) Having verifiable/documented direct experience of organizing 2000 Umrah and Ziarat Zaireen since last five Years consisting:-

Umrah

- x. Valid Membership of IATA
- xi. Valid License from Department of Tourist Services (DTS)
- xii. No pending complaint certificate by DTS
- xiii. Detail of Registration with any other organization such as SECP etc.
- xiv. Bank Account Number
- xv. Original Agreement with Saudi Company
- xvi. MOFA List
- xvii. Bank Gurantee of the Year claiming Zaireen
- xviii. Mukhalisa

Ziarat

- vi. Valid Membership of IATA
 - vii. Valid License from DTS
 - viii. No pending complaint certificate by DTS
 - ix. Registration with Ministry of Religious Affairs
 - x. Bank Account Holder
- f) Has not been convicted/ involved in any criminal case in any court of Law/ civil/ administrative offence, particularly an offence relating to dishonesty, fraud/ forgery in financial investment/ business crime / misconduct or other criminal acts or been involved in any acts of misfeasance etc. (Affidavit on stamp paper of Rs. 500/- duly attested by notary).
 - g) Has not been blacklisted/debarred for carrying out its operation by the KSA or any other foreign government in connection with Tourism Affairs including Umrah/Ziarat as the case may be.

- h) Has not been declared defaulter under Income Tax Ordinance 2001 as amended to date or any bank of financial institutions in connection with payment of taxes or loans in the capacity of individual as Director/Chief Executive or company as a whole and is on the Active Taxpayer List.
- i) Company is compliant to filing of annual returns to SECP for the last three consecutive years.
- j) The company shall also furnish financial audit reports by an Auditing Firm of Chartered Accountants registered with ICAP and details of annual tax returns since last three years.
- k) The company will pay a non-refundable fee of Rs.100,000/- (non-refundable) for enlistment, which means that a list of such companies would be drawn for consideration when the quota becomes available.
- l) The enlistment/enrollment shall not entitle any company to claim allocation of service business i.e., Hajj quota as a right as it is subject to availability of quota and fulfillment of the requirements of Saudi Taleemat. Besides, the MORA will not be responsible for securing Munazam Card of the HGOs enrolled on the basis of aforementioned criteria.

Views/comments (if any) on the above proposed criteria will be appreciated.

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