

GOVERNMENT OF PAKISTAN  
MINISTRY OF RELIGIOUS AFFAIRS

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**PROCUREMENT OF MENINGOCOCCAL AND SEASONAL INFLUENZA VACCINES FOR INOCULTAION OF  
HUJJAJ DURING HAJJ 2012**

**INVITATION FOR BIDS**

Ministry of Religious Affairs, Government of Pakistan, Islamabad invites sealed bids from the original manufacturers/multinationals/authorized agents of vaccines, duly approved by WHO and registered with Drug Regulatory Authority, National Regulations & Services Division, Government of Pakistan for provision of vaccines as detailed below for inoculation to the pilgrims for Hajj-2012 in separate sealed covers on delivered duty paid (DDP) basis at NIH, Chak Shahzad, Islamabad:

S.No.	Specification	Quantity
1.	Meningococcal (Meningitis ACWY-135), along with same quantity of auto destructive syringes both types i.e. polysaccharides as well as conjugate.	156,000
2.	Seasonal Influenza, single dose, preferably in pre-filled syringes.	180,000

2. The terms and conditions are as under:-

- Single stage-two envelop bidding procedure shall be applied. The amount of bid Security/ earnest money in the shape of pay order/bank draft is required to be enclosed with technical bid.
- Vaccine should be registered with Drug Regulatory Authority, National Regulations & Services Division, Government of Pakistan.
- The Vaccine meets the WHO requirements for biological substance.
- The vaccine should have minimum validity of 2/3 of its shelf life at the time of delivery at Islamabad.
- Rates offered will remain un-changed in any case.
- The validity of rates quoted shall not be varied in any circumstances.
- Vaccine should be supplied at destination, under strict cold chain maintenance, within three weeks after issuance of supply order.
- Financial bids of only technically qualified bidders will be opened.
- The bidder shall be bound to take back the unutilized doses at its own cost and payment against actual utilization.
- Rates of polysaccharide as well as conjugate meningitis vaccine be quoted separately.

3. The documents to be attached with the bid are as follows:-

- Authorized certificate of Dealership/ Distribution ship (in case the manufacturer has no sub-office in Pakistan).
- Copy of GST certificate and NTN No. should be written in tender letter in case of the supply through dealers.
- Certificate of Registration with WHO and Drug Regulatory Authority, National Regulations & Services Division, Government of Pakistan.
- Bid security equivalent to 5% of the total tender amount, in the shape of bank draft/Pay order from any scheduled bank in favor of the "Ministry of Religious Affairs, Government of Pakistan. Islamabad is to be attached. This money is refundable on satisfactory completion of the contract/Job.
- A certificate mentioning the name of countries where vaccine is supplied by the manufacturers.

4. Interested bidders are required to submit Sealed bids on or before 31-05-2012 at 11:00 am positively in the office of the Section Officer (HP-I), Ministry of Religious Affairs, Government of Pakistan, Civic Center, Islamabad. The bids received till the stipulated date/ time will be opened on the same day at 12.30 pm in the presence of Bidders/ their authorized representatives.

5. The Competent Authority reserves the right to accept or reject any or all bids for which reasons on request shall be communicated to the concerned bidder.

6. The tender documents may be obtained free of cost from the undersigned.

(Muhammad Nasir Khan)  
Section Officer (HP)  
Tell:051-9205212

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**TENDER DOCUMENT FOR THE PROCUREMENT OF MENINGOCOCCAL AND  
SEASONAL INFLUENZA VACCINES FOR INOCULTAION OF HUIJAJ DURING HAJJ  
2012**

**1. ELIGIBLE BIDDERS**

Ministry of Religious Affairs, Government of Pakistan, Islamabad invites sealed bids from the original manufacturers/multinationals/authorized agents of vaccines, duly approved by WHO and registered with Drug Regulatory Authority, National Regulations & Services Division, Government of Pakistan for provision of vaccines for inoculation to the pilgrims for Hajj-2012 in separate sealed covers on delivered duty paid (DDP) basis at NIH, Chak Shahzad, Islamabad:

**2. ELIGIBLE GOODS**

S.No.	Specification	Quantity
1.	Meningococcal (Meningitis ACWY-135), along with same quantity of auto destructive syringes both types i.e. polysaccharides as well as conjugate.	156000 (Doses)
2.	Seasonal Influenza, single dose, preferably in pre-filled syringes.	180,000

**3. GENERAL TERMS AND CONDITIONS**

The terms and conditions are as under:-

- i) Single stage-two envelop bidding procedure shall be applied. The amount of bid Security/ earnest money in the shape of pay order/bank draft is required to be enclosed with bid.
- ii) Vaccine should be registered with Drug Regulatory Authority, National Regulations & Services Division , Government of Pakistan.
- iii) The Vaccine meets the WHO requirements for biological substance.
- iv) The vaccine should have minimum validity of 2/3 of its shelf life at the time of delivery at Islamabad.
- v) Rates offered will remain un-changed in any case.
- vi) The validity of rates quoted shall not be varied in any circumstances.

- vii) Vaccine should be supplied at destination, under strict cold chain maintenance, within three weeks after issuance of supply order.
- viii) Financial bids of only technically qualified bidders will be opened.
- ix) The bidder shall be bound to take back the unutilized doses at its own cost and payment against actual utilization.
- x) Rate of polysaccharides as well as conjugate meningitis vaccine be quoted separately.

**4. BID DOCUMENT**

The documents to be attached with the bid are as follows:-

- i) Authorized certificate of Dealership/ Distributionship (in case the manufacturer has no sub-office in Pakistan).
- ii) Copy of GST certificate and NTN No. should be written in tender letter in case of the supply through dealers.
- iii) Certificate of Registration with Drug Regulatory Authority, National Regulations & Services Division , Government of Pakistan.
- iv) Bid security equivalent to 5% of the total tender amount, in the shape of bank draft/Pay order from any scheduled bank in favor of the "Ministry of Religious Affairs, Government of Pakistan, Islamabad is to be attached. This money is refundable on satisfactory completion of the contract/job.
- v) A certificate mentioning the name of countries where vaccine is supplied by the manufacturers.

**5. LANGUAGE OF BIDS**

The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the Purchaser shall be in English. Supporting documents and printed literature furnished by the bidder may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid, the translation shall govern.

**6. BID CURRENCIES**

Prices shall be quoted in Pakistani Rupees.

**7. BID SECURITY**

The Bidder shall furnish, as part of its financial proposal, a Bid Security (earnest money) at the rate of 5% of the total bid price. The Bid Security of the unsuccessful bidders will be returned soon after the announcement of the result of the bidding process and the award of a contract to the successful bidder. The Bid Security may be forfeited:

- (a) if a Bidder withdraws bid after its submission and before the announcement of the award; or
- (b) In the case of a successful Bidder, the Bidder fails to sign the Contract within a week after the mandatory period of ten days of the announcement of award stipulated under Public Procurement Rules 2004.

## 8. **BID VALIDITY**

Bids shall remain valid for a period of six months from the date of opening of financial proposals. A bid valid for a shorter period shall be treated as non-responsive and rejected by the Purchaser;

The Purchaser shall ordinarily be under an obligation to process and evaluate the bids within the stipulated bid validity period. However, for any reasons to be recorded in writing, if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period.

## 9. **SUBMISSION OF BIDS**

The envelopes shall be marked separately as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters to avoid confusion. The Bidder shall seal the proposals/bids in separate envelopes and put them in a relatively bigger envelope to be sealed;

The inner and outer envelopes shall be addressed to the Purchaser at the address given in the Invitation for Bids;

The inner envelopes shall also indicate the name and address of the Bidder to enable the Purchaser to return the bid unopened in case it is declared as "non-responsive" or "late" as the case may be;

If the outer and the inner envelopes are not sealed and marked as required, the Purchaser

will assume no responsibility for the bid's misplacement or premature opening.

**10. DEADLINE FOR SUBMISSION OF BIDS**

Bids must be submitted by the bidders and received by the Purchaser at the specified address not later than the time and date given in the Invitation for Bids/Tender Notice that has appeared in the press and/or on the website of the Public Procurement Regulatory Authority.

The Purchaser may, at its convenience, extend this deadline for submission of bids by amending the bidding documents in which case all rights and obligations of the Purchaser and the Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

**11. LATE BID**

Normally, any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser shall not be entertained and returned unopened to the bidder.

**12. WITHDRAWAL OF BIDS**

The Bidder, after submitting its bid, may withdraw prior to the expiry of the deadline prescribed for submission of bids.

13. Interested bidders are required to submit Sealed bids on or before 31.05.2012 at 11:00 am positively in the office of the Section Officer (HP), Ministry of Religious Affairs, Government of Pakistan, Civic Center, Islamabad. The bids received till the stipulated date/ time will be opened on the same day at 12.30 pm in the presence of Bidders/ their authorized representatives.

14. The Competent Authority reserves the right to accept or reject any or all bids for which reasons on request shall be communicated to the concerned bidder.

**15. PRICE SCHEDULE FOR THE VACCINES IN PAK RUPEES**

Name of the Bidder: \_\_\_\_\_

Vaccine	Doses required	Price Per Dose in Pak Rupees	Total cost in Pak Rupees (Contents of Column 2 x Contents of Column 3)	Bid Security (5% of the total cost in Column 4)
1	2	3	4	5

Price per Dose in Words: \_\_\_\_\_

Sign and Stamp of Bidder: \_\_\_\_\_

*Note: In case of discrepancy between the price of a dose/unit and total, the unit price shall prevail.*